

Guidelines for issue of Certificate of Good Standing to the members to pursue further education abroad.

The Institute is receiving a large number of requests from members for issue of Certificate of Good Standing. The appropriate Committee of the Council has framed guidelines for issue of certificate of good standing to the members who would like to pursue further education abroad. The same are as under :-

1. The member is required to submit a request for issue of certificate of good standing, stating the purpose for which certificate of good standing is required and submit the communication of the concerned body/institution requiring the same. However, request of member for issue of certificate of good standing will also be considered if the requirement of body/institution specified on website, in application form or prospectus is produced. The request could be either a signed written request or an e-mail in the personal e-mail id of the member.
2. The certificate of good standing will be issued to concerned body/institution in respect of any member if the request is directly received by the Institute from the concerned body/institution.
3. The name of the member is active in the records of the Institute.
4. The member has paid annual membership/certificate of practice fees (if holds certificate of practice) for the current year within specified time.

The members desirous of obtaining the certificate of good standing are requested to comply with the above requirements and send their request at the following address :-

EXPEDITIOUS ISSUANCE OF CERTIFICATE OF GOOD STANDING (Announcement)

Members of the Institute are required to submit Certificate of Good Standing for the purpose of education and employment abroad and also for visa and immigration purposes.

In order to help the Institute to provide the certificate expeditiously kindly note the following for compliance :

Members are required to submit a request for issue of certificate of good standing. The member may send a signed written request or request on e-mail in his personal e-mail id. and the member is required to specify the purpose for which the certificate of good standing is required and submit the communication of the concerned body/institution requiring the same.

However at times it is subject of a condition regulated in application forms, prospectus, instructions sheet, such as for immigration, employment overseas and visa purposes. In such cases no need of a separate letter from University, Visa authorities. A copy of relevant para of application or of instructions sheet or the letter of the said authority be enclosed. In the certificate it would be mentioned that the certificate is required for submission to visa or an immigration authorities.

In cases where it is required to be sent directly to the authorities concerned it would

be sent only to those and not to the members. Such authorities have raised certain objections when copy of good standing certificate issued by the Institute has been forwarded by the member concerned.

The requirement for issuing certificate of good standing is available in the Website of the Institute www.icaai.org